



**Albert E. Schwab Detachment 857**

**Marine Corps League**

**Detachment Bylaws**

Approved 26 October 2019

## **Detachment Bylaws**

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Albert E. Schwab Detachment 857, Marine Corps League  
1109 E. 6th Street, Tulsa, OK 74120

**26 October 2019**

From: Albert E. Schwab Detachment 857, Marine Corps League

To: Distribution List

Subj: Albert E. Schwab Detachment 857, Marine Corps League Bylaws

Ref: Albert E. Schwab Detachment 857, Marine Corps League Bylaws and Administrative Procedures dated 23 August 2014

**1. Purpose.** The Detachment Bylaws provides guidance concerning the function and organization of the Albert E. Schwab Detachment 857, Marine Corps League. The purpose of these Bylaws is to ensure that the Albert E. Schwab Detachment 857, Marine Corps League is operated in accordance with the Marine Corps League's structure and to follow all local, state, and national laws.

**2. Background.** At the 2018 Marine Corps League National Convention held in Buffalo, NY, the National Bylaws were completely rewritten to ensure that the Marine Corps League is following all local, state, and national legal requirements. The review of the Albert E. Schwab Detachment 857 Bylaws and Administrative Procedures and subsequent rewrite of the Detachment Bylaws is a result of the revised National Bylaws.

**4. Reviewed and Approved.** The Detachment Bylaws were presented to members at the 24 August and 28 September 2019 membership business meetings. An explanation and discussion phase was opened, and all questions answered and changes were made. A motion was made and seconded by qualified members to accept and approve the Detachment Bylaws at the 26 October 2019 membership business meeting.

**5. Effective Date of the Detachment Bylaws.** The Detachment Bylaws will take effect on 26 October 2019, the date of approval by the Detachment membership.

**6. Supersedes.** The Albert E. Schwab Detachment 857 Bylaws and Administrative Procedures dated 23 August 2014 are hereby cancelled.



Chris Blake  
Commandant  
Albert E. Schwab Detachment 857

For the Department of Oklahoma, Marine Corps League



Ed Lawrence  
Judge Advocate,  
Department of Oklahoma

**DISTRIBUTION:**

Albert E. Schwab Detachment 857 membership  
Department of Oklahoma, Marine Corps League  
Southern Division, Marine Corps League  
Marine Corps League National Headquarters

# Albert E. Schwab Detachment 857, Marine Corps League

## Detachment Bylaws

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# Albert E. Schwab Detachment 857, Marine Corps League

## Detachment Bylaws

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# **Albert E. Schwab Detachment 857, Marine Corps League**

## **Detachment Bylaws**

### **Article I,**

#### **Section 1: Name**

The name of this organization shall be The Albert E. Schwab Detachment 857 of the Marine Corps League, (hereinafter, the Detachment). This Detachment has been chartered by the national organization of the Marine Corps League.

### **Article II,**

#### **Section 1: Purpose**

The purpose of the Detachment shall be those purposes contained in Section 2 of the Articles of Incorporation of the National Marine Corps League upon incorporation on 5 February 1937 at the city of Washington, D.C., United States of America.

#### **Section 2: Non-Discrimination**

The Detachment shall be a non-political, non-partisan organization. It shall not be used as a medium for political ambition or preferment. Appointment or election to a position in the Detachment shall not be considered based on military rank, or civilian job position.

### **Article III,**

#### **Section 1: Membership**

Criteria for membership in the Detachment shall be as established in National Bylaws Article Five.

#### **Section 2: Verification**

It shall be the duty of the Detachment Judge Advocate to verify the eligibility of applicants for membership in the Detachment.

# **Albert E. Schwab Detachment 857, Marine Corps League**

## **Detachment Bylaws**

### **Article IV,**

#### **Section 1: Board of Trustees**

The Board of Trustees shall be comprised of the Commandant, Senior Vice Commandant, Junior Vice Commandant, Judge Advocate, and the Junior Past Commandant.

### **Article V,**

#### **Section 1: Detachment Officers**

The elected officers of the Detachment shall be the Commandant, Senior Vice Commandant, Junior Vice Commandant, and Judge Advocate.

#### **Section 2: Appointed Officers**

Commandant will appoint the Adjutant, Paymaster, Sergeant-at-Arms, Chaplain, and such other officers that he may deem necessary to the operation of the Detachment.

#### **Section 3: Officers Duties**

Duties of officers of the Detachment shall be in accordance with, and guided by the current issue of the National Marine Corps League publication "Guidebook for Detachment Officers".

#### **Section 4: Officer Elections**

Election of officers of the Detachment shall be annually in accordance with Section 940 of the National Bylaws.

### **Article VI,**

#### **Section 1: Meetings**

The Detachment shall meet monthly at a time and place designated by the Commandant.



# **Albert E. Schwab Detachment 857, Marine Corps League**

## **Detachment Bylaws**

### **Section 2: Special Meetings**

Special meetings may be called by the Commandant, the Board of Trustees or by a written request signed by 20 Detachment members in good standing. Notice of time, place, and exact purpose of the meeting must be provided to the membership no less than 10 days before the meeting either by regular mail, email, or telephone notification.

### **Section 3: Quorum**

A quorum for the purposes of voting at a regular meeting of the membership shall consist of a minimum of ten (10) members in good standing present.

## **Article VII,**

### **Section 1: Wearing of the Uniform**

Commandant will prescribe the appropriate uniform for each activity of the Detachment. Uniforms will be worn in accordance with the provisions of the National Bylaws.

## **Article VIII,**

### **Section 1: Finances**

The Commandant is ultimately responsible and accountable for all financial matters of the Detachment. The Adjutant/Paymaster or Paymaster is directly responsible for the accountability of all financial transactions necessary for the operation of the Detachment's business.

## **Albert E. Schwab Detachment 857, Marine Corps League**

### **Detachment Bylaws**

#### **Section 2: Operations**

The fiscal year for the Detachment is 1 July to 30 June of the ensuing year. At the direction of the Board of Trustees, the Adjutant/Paymaster or Paymaster shall present a budget for approval to the membership at the June meeting each year. Budget approval shall be by vote of those members present at the June meeting. Upon disapproval of the proposed budget, the Adjutant/Paymaster or Paymaster shall prepare a new budget and present it at the next regular meeting.

#### **Section 3: Other Accounts**

Other accounts may be established for specific purposes as determined by the Board of Trustees. Each account opened will require the signature of at least two officers of the Detachment.

#### **Section 4: Fundraising**

Fundraising activity will be under the auspices of the Senior Vice Commandant and will be conducted in such a manner so as not to interfere with other Detachment activities.

#### **Section 5: Dissolution of the Detachment**

Upon dissolution of the Detachment, its assets remaining after payment or provision of payment of its debts shall be distributed to the Marine Corps League, Department of Oklahoma, and Marine Corps League, National Headquarters in accordance with provisions of the National Bylaws.

### **Article IX,**

#### **Section 1: Death of a Member, Notification**

The notification shall be made in accordance with the National Bylaws. Detachment members will be notified and arrangements will be made for a presence at any funeral/ memorial services.

## **Albert E. Schwab Detachment 857, Marine Corps League**

### **Detachment Bylaws**

#### **Article X,**

##### **Section 1: Amendments**

Amendments to the Bylaws will be by a voice vote of those members present at a regular meeting. Members must be notified in writing by either regular mail or email of the proposed amendment at least 10 days prior to the meeting.

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